



ACKNOWLEDGEMENT OF TERMS AND CONDITIONS FOR PARTICIPATION IN  
MOODY BIBLE INSTITUTE'S STUDY ABROAD PROGRAM  
MOODY IN GERMANY/SWITZERLAND SPRING 2019

By signing below, I acknowledge that I have read, and agree to, the following terms and conditions for participating in Moody Bible Institute's Study Abroad Program.

**I confirm that I have read and understand any U.S. Department of State Travel Warnings, Public Announcements, and Consular Information Sheets issued about my intended destination(s).** I also confirm that I am not required to travel abroad in order to satisfy any requirements for graduation at Moody Bible Institute. I understand that I am solely responsible for my safety, that I assume responsibility for any and all risks associated with my time abroad, and that I have the right to leave and/or terminate the program if I feel unsafe. I also recognize that early termination could result in the loss of program credit and that changing travel plans could incur additional costs, which would be my responsibility.

In agreeing to participate in Moody Bible Institute's Study Abroad Program I understand and accept that, depending on the specific program, MBI may work through another school, organization, or travel agency to arrange for transportation and lodging. I understand that Moody Bible Institute is providing these services only as a convenience to participants and that, accordingly, it assumes no responsibility or liability, in whole or in part, for any act, error, omission, damage or injury to person or property of any nature, loss, accident, or any delay caused to me or others prior to departure, while traveling, or while residing abroad. Neither shall Moody Bible Institute be responsible to any person for any of my acts or omissions.

I agree to release, indemnify, and hold harmless Moody Bible Institute from and against any claim or cause of action which I, the participant, my parents or guardians, or any other person may have for any losses, damages, or injuries, including death, arising out of or in connection with my participation in this Study Abroad Program.

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Participant Name (printed): \_\_\_\_\_

**If participant is under 18 years of age:**

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

COMMUNITY LIFE STANDARDS & FINANCIAL PROCEDURES AGREEMENT  
MOODY BIBLE INSTITUTE'S STUDY ABROAD PROGRAM  
MOODY IN GERMANY/SWITZERLAND SPRING 2019

**PLEASE READ AND CONSIDER THE FOLLOWING:** Participation in an overseas academic program involves a more intimate community than the usual campus situation. In view of this, each student is expected to bear a greater level of responsibility and accountability. Each participant should provide support, encouragement, and an example of positive Christian conduct.

## I. CONDUCT

*INTEGRITY* is an assumed characteristic of all participants. The following behavior or activities would be a compromise of personal integrity, and these violations will involve grade reductions or dismissal from the program:

1. Dishonesty, lying, deceit, theft, plagiarism, or cheating.
2. Possession of narcotics or drugs not authorized by a physician.
3. For enrolled MBI students and anyone under 21, consumption of alcohol or tobacco products.
4. Intoxication under any circumstances.
5. Inappropriate sexual behavior not in accord with traditional/biblical moral standards.
6. Failure to attend daily planned activities (except in the case of injury or illness).
7. Renting scooters, cars or any other motorized vehicle.

Injuries sustained by the following activities will not be covered by our insurance; body piercing, tattoos or any activity that creates potential for infection or spread of infectious disease; mountaineering where ropes or guides are used; hang gliding; parachuting; bungee jumping; racing by horse, motor vehicle, or motorcycle; snowmobiling; motorcycle riding; scuba diving; spelunking; and parasailing.

There will be ample opportunity for free time. However, please remember this program is first and foremost an *academic semester*.

## II. FINANCES

**All fees are non-refundable once they are submitted to Moody Bible Institute.** In some cases, substitutes may be arranged for a small fee.

1. A non-refundable \$1000 payment (see last page for payment instructions), along with the Personal Profile Form, MBI International Study Program Application, Acknowledgement of Terms & Conditions Form, and Community Life Standards & Financial Procedures Form, secures a spot in the program.
2. Final Amount Due will be approximately \$5800 (in addition to the deposit). This amount will be due Friday, December 1<sup>st</sup> 2018. Payment plans, Pell Grants and loan options are also available.

We appreciate your careful attention to these standards for the community life of the MBI Moody in Germany/Switzerland Study Abroad Program. Please be certain you have read and understand these standards and then indicate your covenant to observe them.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# MBI STUDY ABROAD PERSONAL PROFILE FORM

NOTE: This form will be treated as confidential and will only be accessed by program administrators who have a legitimate business reason to access the information.

**All names provided should be printed precisely as they appear on the passport**

## PERSONAL DETAILS

LAST NAME

FIRST NAME

MIDDLE NAME(S)

TITLE (Mr/Mrs/Ms)

GENDER

DATE OF BIRTH (DD/MM/YYYY)

AGE

CITIZENSHIP

PASSPORT'S COUNTRY OF ISSUE

PASSPORT NUMBER:

EXPIRY DATE:

## MEDICAL INFORMATION

DO YOU HAVE ANY SPECIAL  
MEDICAL CONDITIONS  
/REQUIREMENTS?

ARE YOU, OR HAVE YOU BEEN  
TREATED FOR AN ONGOING  
MEDICAL (MENTAL, PHYSICAL,  
LEARNING RELATED) CONDITION IN  
THE PAST 3 YEARS?

PLEASE NOTE: Yes answers may trigger an  
additional form to be completed by you  
and your healthcare provider.

ARE YOU CURRENTLY TAKING ANY  
MEDICATION?

DO YOU HAVE ANY DIETARY  
REQUIREMENTS OR SEVERE  
ALLERGIES?

**DOCTOR'S INFORMATION**

\_\_\_\_\_  
DOCTOR'S NAME

\_\_\_\_\_  
PHONE NUMBER

**EMERGENCY CONTACT INFORMATION**

\_\_\_\_\_  
LAST NAME

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
RELATION

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
CELL PHONE

\_\_\_\_\_  
HOME PHONE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
STATE

\_\_\_\_\_  
COUNTRY

\_\_\_\_\_  
ZIP CODE

**ADDITIONAL INFORMATION**

ARE YOU A PAYING MEMBER OF  
FACULTY OR A SPOUSE OR  
DEPENDENT OF A PROGRAM LEADER?

DO YOU REQUIRE A SINGLE ROOM?  
WHY?

ANY OTHER RELEVANT INFORMATION?

# MBI STUDY ABROAD PROGRAMS

## DEPOSIT INFORMATION AND INSTRUCTIONS

All Study Abroad Programs require both an application and a non-refundable deposit of \$1,000 to secure a spot. Applications may be found at: [www.moody.edu/study-abroad](http://www.moody.edu/study-abroad) or in front of the Study Abroad Office – Sweeting 302.

**Applications may be submitted in hardcopy to the Sweeting 3 Desk or to the Study Abroad Office (Sweeting 302), or by email to [studyabroad@moody.edu](mailto:studyabroad@moody.edu). DO NOT leave deposits outside the Study Abroad Office.**

There are options available to make the deposit payment: checks, cash or electronic payment. Please see below for instructions on each payment method.

**PAYING BY CHECK OR CASH:** Checks must be made out to **Moody Bible Institute**.

Additionally, the program name along with the student's ID number must be written in the memo line (For example: GERMANY, 4128637).

Checks or Cash can be deposited on Crowell 4 to the Teller of the Chicago Campus. Teller hours are 9:00 AM to 12:00 PM. You will need to give the following account number when making your payment: **11-03403**. Bring the receipt to the Study Abroad office (Sweeting 302) or email a copy to [studyabraod@moody.edu](mailto:studyabraod@moody.edu).

If sending a check from off campus, please keep in mind that both application and deposit payment must be received in order to secure a spot and therefore, making a payment can be time sensitive for programs with a large student interest.

Checks must be mailed to the following address: Attn. Miriam Smith, Sweeting 3  
Moody Bible Institute  
820 N. LaSalle Blvd. Chicago, IL 60610

**PAYING BY CREDIT CARD:** In order to make a credit card payment, please call Moody Central at 1-312-329-2020 over visit the main desk on Culby 2. Request assistance to pay the deposit for the Germany Study Abroad Program. Deposit payments DO NOT go to individual student accounts. You will need to give the following account number when making your payment: **11-03403**. Along with the account number, please give the program name and your student ID number so we can identify who made the payment and for which program the deposit was made.

Once the payment is made, you will need to request a receipt of the transaction. **A copy of the receipt must be emailed to [studyabroad@moody.edu](mailto:studyabroad@moody.edu) for proof of payment. Alternately, a hardcopy of the receipt may be submitted with the application.**

*If you have any questions about payments, please email [studyabroad@moody.edu](mailto:studyabroad@moody.edu).*