

Note:

Course content may be changed, term to term, without notice.
The information below is provided as a guide for course selection
and is not binding in any form.

Course Number, Name, and Credit Hours

FE-6670 Internship I, 3 credit hours

Course Description

This field-based internship in practical theology utilizes the dynamics of mentored ministry by integrating academic learning with character formation and professional competencies. It includes the clarification of one's calling to ministry, the identification of personal strengths and weaknesses, and the development of character and ministry-specific skill sets which results in transformational servant leadership.

Course Objectives

After completing this course, you will be able to...

1. Design a written Internship Development Plan that intentionally addresses the student's intellectual, professional, spiritual and personal needs and goals to become a ministry professional (Judgment & Design).
2. Integrate theological understanding, leadership principles, and interpersonal relationship skills through engaging in theological reflection (Knowledge & Understanding; Engagement & Motivation).
3. Participate in personal assessment for ministry readiness through mentor evaluations that inform and validate ministry strengths and weaknesses (Reflection and Critique)
4. Demonstrate ministry specific skills within the context of a ministry setting that has been carefully observed and critiqued by the Field Instructor (Performance & Action).
5. Assess one's personal ministry vision and professional goals in light of the internship experience with the advice and counsel of the Field Instructor (Commitment & Identity).

Course Textbook(s) and/or Supplemental Information

Required textbooks for all Moody Online classes can be found on the [Required Textbooks](#) section of the Moody website.

NOTE: This course requires the videotaping of students giving sermons and uploading their video into YouTube or Vimeo. You will need an account with one of these providers.

NOTE: Additional content or links to Internet content may be required and will be provided in the course.

Assignments

Guideline for the Discussion Board: Post your initial response to the discussion question by mid-week (Friday, 11:59pm CT). Then read and respond to at least **TWO** of your classmates' initial posts by the end of the week (Monday, 11:59pm CT).

Standard for Written Papers: All papers must be in Turabian style. Each page should be approximately 300 words, 12-pt. Times New Roman font on double-spaced lines with 1” margins. (Therefore, a 2-page paper is approximately 600 words; a 3-page paper is approximately 900 words, etc.) Here is a guide to Turabian style:

http://www.press.uchicago.edu/books/turabian/turabian_citationguide.html

Theological Reflections: You will identify and analyze significant events/issues pertaining to your internship and process these events from a biblical perspective. Each reflection will be 3-5 pages and are due in Weeks 9 and 13 before your Faculty Ministry Consult Meetings 2 and 3 are due.

- Theological Reflection 1 will focus on a counseling or relationship issue that arose during the internship. It identifies and analyzes a significant event and processes the event from a biblical perspective in order to bring about understanding, spiritual integration, and reflection.
- Theological Reflection 2 will focus on a leadership issue. It identifies and analyzes a significant event and processes the event from a biblical perspective in order to bring about understanding, character development, spiritual integration, and resolution.

Journal Entries: Weekly journal entries are required. In this weekly entries you will keep a log of your ministry activities. Included should be a summary of hours served and all ministry activities. There are also additional instructions each week for information that should be included in your weekly entries. **Faculty Consult Meetings:** During the internship, you will meet on three occasions to discuss your internships, present Theological Reflections, and receive instruction from the faculty member. Specific times and the location of meetings will be communicated at the beginning of each semester.

The meetings may take place in the following ways:

- Meeting face-to-face if your internship takes place within the immediate Chicago or Plymouth locations.
- Via web-conferencing (E.g., Zoom, Skype, Google Hangouts, etc.) or conference call.
- Posting a video online which may be viewed by the faculty member and fellow interns.

The method to be employed for these consults will be determined by the faculty member at the onset of the internship. If video posting is chosen, you will be given instructions on how this is to be completed.

Assignment 1-1 Internship Site and Field Instructor Approval Form: You must complete the [Internship Site and Field Instructor Approval Form](#) and submit it for approval. It is highly suggested that you arrange for an internship site and field instructor prior to the proposed beginning of your internship.

This process often takes more time than expected. It is required that the [Internship Site and Field Instructor Approval Form](#) be submitted to the Field Education Director for approval before you may be registered for the internship.

Assignment 1-2 Field Observer Application: The [Field Observer Application](#) identifies one individual who agrees to observe you during your internship and provide a one-page assessment at the close of the internship. The [Field Observer Application](#) must be submitted for approval.

Assignment 2-1 Learning Covenant & Equipping Plan: Complete the attached Learning Covenant and Equipping Plans and submit here and to your Field Education Director.

Assignment 3-1 Response Paper: Write a 2-page double-spaced response to your reading in Ministry Greenhouse, reflecting on insights gained from the book.

Assignment 4-1 Strengths Finder 2.0: Complete the [Strengths Finder 2.0](#) and submit a copy of the results by the end of this week by clicking on the [Assignment 4-1 Strengths Finder 2.0](#) title link and attaching a copy of the results. Allow 45 minutes to complete the assessment.

Assignment 10-1 Theological Reflection 1: Complete Theological Reflection 1 focusing on a counseling or relationship issue that arose during this internship. It should identify and analyze a significant event and process the event from a biblical perspective in order to bring about understanding, spiritual integration, and reflection. This will be presented in your Faculty Ministry Consult Meeting this week.

Assignment 14-1 Field Instructor Assessment: Submit your completed Field Instructor Assessment by the end of this week by clicking on the [Assignment 14-1 Field Instructor Assessment](#) title link and attaching your assignment.

Assignment 14-2 Field Observer Assessment: Submit your completed Field Observer Assessment by the end of this week by clicking on the [Assignment 14-2 Field Observer Assessment](#) title link and attaching your assignment.

Assignment 14-3 Intern Self-Assessment: Submit your completed Intern Self-Assessment by the end of this week by clicking on the [Assignment 14-3 Intern Self-Assessment](#) title link and attaching your assignment.

Assignment 15-1 Internship Ministry Portfolio: Throughout the internship the intern has collected artifacts that evidence the ministry they have done to be included in the Internship Portfolio. These may include: documents produced for ministry, videos of preaching or teaching, pictures from ministry events, reflective journals, lesson plans, projects, and other kinds of examples of ministry performed during the internship. These artifacts are to evidence that the learning objectives identified in the Learning Covenant have been achieved thereby demonstrating competency for ministry.

The following should be submitted by the Saturday following the end of the course by clicking on the [Assignment 14-4 Internship Ministry Portfolio](#) title link above and attaching your artifacts.

- Internship Site and Field Instructor Form
- Field Observer Approval Form
- Reading Response from Ministry Greenhouse
- Learning Covenant
- StrengthsFinder 2.0 Results
- Theological Reflection 1
- Theological Reflection 2
- Ministry Journal
- Intern Self-Assessment Form

Assessments

Assessments (# in parentheses)	% of Total
Internship Site and Field Instructor Approval Form	10
Field Observer Application	5
Learning Covenant	20
StrengthsFinder 2.0	5
Theological Reflections (2)	10
Faculty Ministry Consults (3)	15
Self-Assessment	5
Field Instructor Assessment	7
Field Observer Assessment	3
Ministry Journal Entries	15
Portfolio Submission	5
Total:	100%

Letter grades are determined by the following scale:

Letter Grade	Percentage Equivalent	Description
A	96 – 100	Exceptional work
A-	94 – 95	Excellent work
B+	92 – 93	Very good work
B	89 – 91	Good work
B-	87 – 88	Above average work
C+	83 – 86	Average work
C	79 – 82	Work needs improvement
C-	75 – 78	Minimally acceptable work
F	< 75	Unacceptable work