

Note:

Course content may be changed, term to term, without notice.
The information below is provided as a guide for course selection
and is not binding in any form.

MOODY DISTANCE LEARNING

Course Number, Name, and Credit Hours

FE7770 Internship II, 3 credit hours

Course Description

This course is an introduction to field-based internship in practical theology utilizing the dynamics of mentored ministry, which integrates academic learning with character formation and professional competencies.

Course Objectives

After completing this course, you will be able to...

1. Design a personal development plan that intentionally addresses intellectual, professional, spiritual, and personal needs and goals to become a ministry professional.
2. Integrate theological understanding, leadership principles, and interpersonal relationship skills through engaging in theological reflection.
3. Revise goals for an ongoing development for professional ministry giving attention to specific areas of character formation, ministry skill sets, and intellectual growth with a view toward lifelong learning.
4. Prepare a personal approach to theological reflection from the models provided in the course material for life and ministry. Make connections between spiritual formation, your coursework, and your leadership situation and gain insight into his or her personal character and ministry contribution.
5. Demonstrate ministry specific skills within the context of a ministry setting that is carefully observed and critiqued by the field instructor.

Course Textbook(s) and/or Supplemental Information

Required textbooks for all Moody Online classes can be found on the [Required Textbooks](#) section of the Moody website.

NOTE: Additional content or links to Internet content may be required and will be provided in the course.

Assignments

Guideline for the Discussion Board: Post your initial response to the discussion question by mid-week (Friday, 11:59pm CT). Then read and respond to at least **TWO** of your classmates' initial posts by the end of the week (Monday, 11:59pm CT).

Standard for Written Papers: All papers must be in Turabian style. Each page should be approximately 300 words, 12-pt. Times New Roman font on double-spaced lines with 1" margins. (Therefore, a 2-page

paper is approximately 600 words; a 3-page paper is approximately 900 words, etc.) Here is a guide to Turabian style: http://www.press.uchicago.edu/books/turabian/turabian_citationguide.html

Theological Reflections: You will identify and analyze significant events/issues pertaining to your internship and process these events from a biblical perspective. Each reflection will be 3-5 pages and are due in Weeks 9 and 13 before your Faculty Ministry Consult Meetings 2 and 3 are due.

- Theological Reflection 1 will focus on a counseling or relationship issue that arose during the internship. It identifies and analyzes a significant event and processes the event from a biblical perspective in order to bring about understanding, spiritual integration, and reflection.
- Theological Reflection 2 will focus on a leadership issue. It identifies and analyzes a significant event and processes the event from a biblical perspective in order to bring about understanding, character development, spiritual integration, and resolution.

Faculty Ministry Consult Meetings: During your internship, you will meet on three occasions to discuss your internships, present Theological Reflections, and receive instruction from your faculty member. Specific times and the location of meetings will be communicated at the beginning of each semester.

The meetings may take place in the following ways:

- Meeting face-to-face if your internship takes place within the immediate Chicago or Plymouth locations.
- Via web-conferencing (E.g., Zoom, Skype, Google Hangouts, etc.) or conference call.
- Posting a video online which may be viewed by the faculty member and fellow interns.

The method to be employed for these consults will be determined by the faculty member at the onset of the internship. If video posting is chosen, you will be given instructions on how this is to be completed.

1. **First Consult (Week 5)** Introduction of interns and internship sites. Present your internship setting and learning objectives. Discuss the finding of your Myers Briggs MBTI Personality Types Indicator.
2. **Second Consult (Week 9)** Present your first Theological Reflection, which will focus on a counseling or relationship issue that arose during the internship.
3. **Third Consult (Week 13)** Present your second Theological Reflection, which will focus on a leadership issue.

Journal Entries: Weekly journal entries are required. In this weekly entries you will keep a log of your ministry activities. Included should be a summary of hours served and all ministry activities. There are also additional instructions each week for information that should be included in your weekly entries.

Additional weekly activities:

Week 1: Discuss your internship expectations with your Field Instructor and summarize your discussion in your Ministry Journal.

Week 2: Include a paragraph in your entry on how you plan to assess your internship objectives. Document insights from completing the MBTI assessment instrument.

Week 3: Enter observations from your mentoring meeting regarding the use of case studies based on the assigned readings of Swetland and Hillman.

Week 4: Discuss question 1 on page 32 of *Facing Messy Stuff in the Church* with your Field Instructor. Include a summary statement *in your Ministry Journal*.

Week 5: Answer questions 6 & 7 in the discussion questions on page 61 of *Facing Messy Stuff in the Church* and record your answers in your Ministry Journal.

Week 6: Discuss the “When Love Hurts” videos with your Field Instructor. Make a journal entry summarizing your discussion.

Week 7: Answer question 4 in discussion questions on page 165 of *Facing Messy Stuff in the Church* and enter in your Ministry Journal.

Week 8: Debate with your Field Instructor whether life transitions create a crisis of confidence. Summarize your discussion in your Ministry Journal.

Week 9: Discuss with your Field Instructor the difference between vocation and career as presented in the reading. Journal one thing you learned from discussing vocation and career with your Field Instructor.

Week 10: Discuss your answer to the question raised by the author “What breaks your heart because it breaks God’s heart” with your Field Instructor. Summarize your discussion in a journal entry.

Week 11: Discuss the Thomas Merton quote on page 109 of this week’s reading with your Field Instructor and journal key points of the discussion. Summarize your discussion in a journal entry.

Week 12: After reading the vocational struggles discussed in chapter 6, journal about which one you struggle with and why? Then, discuss your struggles with your field instructor and include notes on their feedback.

Week 13: Journal a paragraph summary response to the question: “Where do you see a need for more growth and personal development and how can you begin to tend to this area of your life and relationships?”

Week 14: Discuss the reading assignment in Smith chapter 11 on working with and within organizations with your Field Instructor and journal insights gained.

Assignment 1-1 Internship Site and Field Instructor Approval Form: You must complete the *Internship Site and Field Instructor Approval Form* and submit it for approval. It is highly suggested that you arrange for an internship site and field instructor prior to the proposed beginning of your internship. This process often takes more time than expected. It is required that the *Internship Site and Field Instructor Approval Form* be submitted to the Field Education Director for approval before you may be registered for the internship.

Assignment 1-2 Field Observer Application: Field Observer Application identifies one individual who agrees to observe you during your internship and provide a one-page assessment at the close of the internship. The Field Observer Application must be submitted for approval.

Assignment 2-1 Learning Covenant: In consultation with your Field Instructor complete and submit the Learning Covenant specifying the goals for the internship. Sample goals are listed in Appendix D of *Ministry Greenhouse*. You and your Field Instructor shall meet for the purpose of completing the Learning Covenant and submitting it to the Field Education Director for approval. The assignment must be completed as scheduled and must be evidenced by goals that are in advance over the learning objectives set for the first Internship.

Assignment 3-1 Myers-Briggs Trait Inventory: Complete the Myers-Briggs Type Inventory (MBTI) in preparation for your Faculty Ministry Consult 1 during Week 5.

Assignment 14-1 Intern Self-Assessment: This form shall be completed and submitted during Week 14 of the internship. It shall be included in the Internship Portfolio for review by the Field Education Director. Keep a copy of this document as an artifact for your M.Div. Portfolio.

Assignment 14-2 Field Instructor Assessment: This assessment shall be completed by the Field Instructor during the 14th week of the internship. The Field Instructor shall review it with the intern during the last week of the internship. This assessment shall be included in the intern's portfolio. Keep a copy of this document as an artifact for your M.Div. Portfolio.

Assignment 14-3 Field Observer Assessment: A Field Observer Evaluation shall be completed during the 14th week of the internship. It should be included in the intern's portfolio for review by the Field Education Director. Keep a copy of this document as an artifact for your M.Div. Portfolio.

Assignment 14-4 Portfolio Submission: You will submit a digital portfolio of your internship using the *Ministry Completion Portfolio Checklist* form. The completed checklist will be the first page of the portfolio. You may meet with the Field Education Director for the Ministry Completion Meeting. If a ministry completion meeting with the Field Education Director is requested, it should take place during first week following the end of the internship.

Assessments

Assessments (# in parentheses)	% of Total
Internship Site and Field Instructor Approval Form	10
Field Observer Application	5
Learning Covenant	20
Myers-Briggs Trait Inventory	5
Theological Reflections (2)	10
Faculty Ministry Consults (3)	15
Self-Assessment	5
Field Instructor Assessment	7
Field Observer Assessment	3
Ministry Journal Entries	15
Portfolio Submission	5
Total:	100%

Letter grades are determined by the following scale:

Letter Grade	Percentage Equivalent	Description
A	96 – 100	Exceptional work
A-	94 – 95	Excellent work
B+	92 – 93	Very good work
B	89 – 91	Good work
B-	87 – 88	Above average work
C+	83 – 86	Average work
C	79 – 82	Work needs improvement
C-	75 – 78	Minimally acceptable work
F	< 75	Unacceptable work